



## **Commercial Manager**

Randridge International are hiring a Commercial Manager. The candidate must have at least 5 years' experience in projects in the Oil and Gas Sector or Industrial engineering and construction Sector.

Working hours from Monday to Friday from 07.00AM to 05.00PM. (normal hours 50/week)

Accommodation, flights, transport and food allowance (on top of the rate) will be provided. Salary / rate negotiable in accordance with Experience and Certification.

It will be reviewed as a plus if the candidate holds a BSN registration number and VCA Safety Passport.

### **Role description:**

To manage the quantity surveying function of projects from initial enquiry to final account and to ensure the maximum contribution for the company.

### **Specific Objectives:**

- Vet all enquiry documents to highlight commercial and legal implications of contract.
- Upon securing order set up contractual / commercial procedures for setting up job.
- Develop good relationship with Client Q. S.
- Ensure V. O. / extras / claims / risk / contra charges are addressed agreed on an on-going basis.
- Report in detail monthly to P. D.
- Be prepared to visit project locations across Ireland and the EU.
- Reporting to: Managing Director

### **Details of position:**

- Agree with the project management staff, in the light of contract obligations and any other undertakings to the client, the structure and form of interim and final claims. Ensure that claims are then formulated in line with these constraints.
- Ensure close co-operation between Q. S. staff and Planning Staff as regards assessment of progress, accounting for daily works undertaken and

identification and evaluations of variations and additions to the original contract work.

- Ensure that claims issued are comprehensive in that all work undertaken has been included under the appropriate categorisation, i.e., day works, unit rate work, contract work. Identify escalations, material or labour, as appropriate.
- Provide necessary back-up in any follow-up to claims and assist in negotiations on the finalisation of these accounts. Ensure certificates of payment are issued promptly.
- Report in detail as required for the Financial Director / Project Director on the commercial status of all current work.
- Maintain accurate records of claims prepared, certificates issued and of retentions involved. Ensure follow up on claiming retentions as due.
- Negotiate, as necessary, with clients or their representatives.

## **General**

### **Skills / Expertise Base:**

- Periodically review skills / expertise based within the Q. S. service. Identify training needs and work with the Personnel Training Officer in programming staff development both through in-company and external courses.
- Liaise with Personnel on achieving an adequate number of suitable staff for the projected work load.
- Participate as appropriate in recruitment.
- Liaise with Project Management Staff on the scope of Q. S. input required on projects.
- Advise the Management as requested in relation to company development and its implications for the Q. S. function. Work closely with other divisions and personnel in achieving the company's objectives in relation to profitability and service. Keep abreast of developments affecting the contracting industry in general and the Q. S. function.
- Set an example of enthusiasm, loyalty and hard work in the performance of all duties.

**To apply please send your most up to date CV to  
joy.barry@randridge.com stating the job you are applying for in the  
subject line of the email.**